

**NY Downstate Association for Respiratory Therapists, Inc.
(Formerly Known As: NYSSRC-SEC, Inc)**



June 30, 2010

Dear Exhibitor,

I am pleased to announce that the New York Downstate Association for Respiratory Therapists Inc. (formerly known as the South Eastern Chapter of the NYSSRC) will hold the Annual Symposium for the 42nd year, on Friday October 22, 2010, at the Long Island Huntington Hilton, located at 598 Broad Hollow Road, Melville, NY 11747, just off exit 49 of the Long Island Expressway.

I believe that you will find that the Huntington Hilton is an excellent place to hold a meeting of this nature. There is plenty of free parking. The exhibition hall is located right next to the parking lot, and the meeting rooms and exhibition hall are very spacious. Our goal is to make this symposium both vendor and attendee friendly.

We will open the exhibition hall at 11:00 AM- All booths must be ready by 9:30AM. We will continue to provide lunch for exhibitors (limit 2 representatives per booth - \$25 for each additional rep.). We will also provide one electric outlet for each booth at no extra charge (if you need additional outlets, please let me know). Power strips will **NOT** be provided. In addition to an exhibition hour exclusively for managers, we are adding an exhibition period during which no lectures will be held.

Last year's symposium had 500+ attendees, including a large amount of department managers. We believe that this year's symposium will draw even more people since we have already secured internationally known speakers including; Dr Forrest Bird, Dr Arthur Slutsky, Dr. James Stoller, Dr. A. Bugatef, Dr. Charles Oribabor, Dr. Suhail Raof and Sam Giordano (Executive Director of the AARC).

The booth fee for the symposium is **\$595**. The enclosed exhibitors agreement and application details all terms, conditions and exhibitor costs. The configuration of this year's exhibition hall will limit the amount of vendors, so I urge you to register as soon as possible. Payment can be either **Check or Credit Card** via **PayPal** by visiting the www.nydart.org website.

Checks should be made out to NYDART Inc.

Agreements, Applications, Requirements and Payment or Proof of Payment should be sent to:

Michael Karol
Exhibition Manager – NYDART Inc (Formerly NYSSRC-SEC Inc)
210-10A 69th Avenue
Bayside, NY 11364 -2502

If you have any questions feel free to call me at (718) 470 7681, send me a fax at (718) 831 1507 or Email me at either MKAROL@LIJ.EDU or MK56@aol.com .

NYDART Inc. (formerly NYSSRC-SEC Inc) is extremely grateful for your support and is looking forward to seeing you and your representatives on October 22, 2010.

Sincerely,

Michael Karol - Exhibition Manager
Note: **FEDERAL EIN # 27-0827926**

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EXHIBITOR AGREEMENT

THIS AGREEMENT is made between the New York Downstate Association for Respiratory Therapists Inc, herein after referred to as **NYDART INC**, and _____ Herein after referred to as **EXHIBITOR**.

WITNESSETH THAT in consideration of the premises and mutual convenience herein contained the parties agree as follows:

FIRST: NYDART INC will permit EXHIBITOR to rent and occupy booth(s) during its 42nd Annual Symposium held October 22, 2010

SECOND: EXHIBITOR agrees that rental fee will be paid in full to NYDART INC prior to setting up its booth(s) at the Annual Symposium

THIRD: EXHIBITOR is hereby given the right to cancel this agreement without penalty at any time prior to 30 days in advance of the Annual Symposium, such cancellation to be effective when the Exhibits Manager thereof receives written notice. In the event of a cancellation, all rights, duties, liabilities, and obligations hereunder shall terminate except that the EXHIBITOR will be liable for and agree to pay to NYDART Inc twenty five per cent (25%) of the total rental fee for the booth(s) reserved hereunder and NYDART Inc may retain this portion from any payment made to it by EXHIBITOR.

FOURTH: In the event that EXHIBITOR cancels this agreement from 30 days to 15 days prior to the Annual Symposium, all rights, duties, liabilities and obligations hereunder shall terminate except that the EXHIBITOR will be liable for and agrees to pay to NYDART Inc fifty per cent (50%) of the total rental fee for the booth(s) reserved hereunder and NYDART Inc may retain this portion from any payments made to it by EXHIBITOR. Such cancellation to be effective when the Symposium Chairman thereof receives written notice.

FIFTH: In the event that EXHIBITOR cancels this agreement anytime within 15 days prior to the Annual Symposium, as evidenced by receipt of notice of such cancellation by the symposium Chairman, all rights, duties, liabilities, and obligations hereunder shall terminate except that the EXHIBITOR shall remain liable and agrees to pay or forfeit the full rental fee for the booth(s) reserved hereunder.

SIXTH: NYDART Inc reserves the right to organize the layout of the exhibition space to facilitate the objectives of the Annual Symposium. NYDART Inc reserves the right to relocate booth space to be occupied hereunder by EXHIBITOR provided that upon receiving from NYDART Inc. notice of such relocation EXHIBITOR not withstanding any other provisions hereof, may cancel this agreement according to the aforementioned cancellation policies

SEVENTH: Exhibitor agrees to not sublet or to otherwise assign to any other person or organization whatsoever any booth or part of any booth covered by this agreement without first obtaining the written consent of the NYDART Inc.

EIGHT: EXHIBITOR agrees to abide by all exhibit rules and trade show policies established by NYDART Inc and the Huntington Hilton and agrees that booth setup will be completed by 8:30AM October 22, 2010 and not breakdown until 2:00 PM of that day.

NINTH: EXHIBITOR agrees to waive all subrogation rights and to indemnify NYDART Inc and the Huntington Hilton Hotel, against, and hold them free from, any and all claims arising from the death of or an injury to EXHIBITOR 's personnel or meeting attendees and from any and all claims arising from the loss or damage to Exhibitor's property by whatsoever cause occasioned and whosoever such property is located during the period in which NYDART Inc occupies the Huntington Hilton except for such injury or loss as may be proximately caused by willful and malicious conduct on the part of any employee of NYDART Inc or the Huntington Hilton.

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EXHIBITOR REGISTRATION APPLICATION

FEE SCHEDULE: The rental fee for a booth approximately 10' x 8' is \$ 595. Each booth comes with a 6' x 30" table and one 110-volt AC electrical outlet. Power strips will **NOT** be provided. If you require additional electrical power it must be ordered in advance. Lunch is included for 2 representatives per booth. Cost for lunch for additional reps. is \$ 25 each.

EXHIBITOR REGISTRATION AND PAYMENT DEADLINE: October 1, 2010. All booths will be assigned on a "first come-first served" basis by postmark. Total number of booths may be limited. Early exhibitor registration is encouraged, **SPACE IS LIMITED**.

THIS SIGNED AND COMPLETED FORM MUST INCLUDE FULL PAYMENT or PROOF OF PAYMENT

IN WITNESS WHEREOF, the EXHIBITOR herein agrees to the conditions set forth in this AGREEMENT on this, the ____ day of _____, 2010 and applies to NYDART Inc. for rental space at the NYDART Annual Symposium.

Signed _____ Print Name _____

Title _____ Company _____

Street _____

City, State, Zip Code _____

Tel _____ Fax _____ E-Mail _____

Exhibitor Contact Person (if different from above): _____

Tel _____ Fax _____ E-Mail _____

EXHIBITOR REQUIREMENTS:

_____ Booth(s) @ \$595 each.....\$ _____

Lunch fees for additional _____ vendors @ 25 each.....\$ _____
(First 2 vendors per booth are free)

TOTAL AMOUNT TO BE PAID (mark appropriate box) \$ _____ check Pay Pal Credit Card

Please make checks payable to: NYDART Inc. or Pay by Credit Card via PayPal on www.nydart.org
FEDERAL EIN # 27-0827926

Mail Forms & Checks to: Michael Karol - Exhibition Manager
210-10A 69th Avenue, Bayside, NY 11364-2502

For further information please call: Tel. (718) 470 7681 Fax (718) 831 1507

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EXHIBITOR REQUIREMENTS

Please complete and return **THIS FORM** and **PAGES 2 & 3** along with your payment or proof of payment if paying via Pay Pal as soon as possible. If you do not know the names of all representatives who will be attending, you may cut off the bottom of this form and send it at a later date.

Company Name _____

Contact Person _____

Daytime Telephone Number _____

Daytime Fax Number _____

Booths are approximately 10' x 8 '. Each booth will be provided with a 6'x 30" table.

Number of booths requested _____

Each booth will be equipped with one 110 AC electrical outlet. Power strips will NOT be provided. We recommend that no more than two to four devices are powered from a single outlet to avoid exceeding its capacity. If you require additional electricity, it must be ordered in advance through the Huntington Hilton (631) 845 1000.

Below..... Please print names of all booth representatives requiring pre-printed exhibitor ID badges:

☆ If AARC credit is required please include AARC Member # after the name.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____